

GENERAL COUNSEL, DSCP-G

MISSION

Acts as the advisor and assistant to the Commander and all staff in the provision of legal advice and services for the DSCP, represents the Commander and his staff on all legal matters, and provides professional control and guidance to field legal elements.

FUNCTIONS:

1. Assists in the preparation of contractual documents, including specifications and inspection procedures, in the determination and enforcement of DSCP contractual rights and obligations. Provides legal advice and services to DSCP tenants (other than DCMR) and non-appropriated fund activities.
2. Reviews solicitations and proposed awards for legal sufficiency.
3. Analyzes the legal impact of proposed legislation, regulations or policies; reviews and interprets provisions of new and existing laws, regulations or policies; reviews and assists in the drafting of the implementations thereof.
4. Assists in answering inquiries relating to and investigations performed by Congressional committees.
5. Assembles facts, advises and prepares reports relative to improper conduct by offenders, contractors or government personnel.
6. Assembles facts, advises and prepares reports relative to bankruptcies.
7. Assemble facts, advises and prepares reports and recommendations to higher authority for agency suspensions/debarments of contractors/individuals.
8. Acts as the authorized representatives of the Commander to grant permission for bidders to withdraw their bids where mistakes are alleged and proven before award. Recommends that requests for correction for bids submitted to DLA be either permitted or denied. Reviews requests for relief under Public Law 85804 and either recommends relief or denies the requests.
9. Advises and prepares the Center's position as to offeror or contractor protests to the GAO and appears before that office when protests are highly unique, complex or controversial.
10. Reviews all actions that may result in terminations for convenience or default and excess cost assessments, and all Contract Dispute Act Claims, prior to contracting officer's decisions.
11. Prepares, processes and tries appeals before the Armed Services Board of Contract Appeals. Assists Justice Department attorneys in all phases of disputes, appeals or claims going to the U. S. Claims Court or the Court of Appeals for the Federal Circuit.
12. Assists in all phases of cases brought before the U. S. District Courts involving claims, requests for temporary restraining orders, preliminary and permanent Injunctions, bankruptcies, etc.. Handles the trial of many issues in these Courts, when requested by the
13. U. S. Attorney; acts as Special Assistant U. S. Attorney in selected matters.
14. 13. Advises and renders reports as to labor disputes and the impact thereof on the DSCP mission.
15. Confers with legal representatives of DoD, DLA, other federal, state, and municipal authorities, offerors and contractors on legal matters and questions.
16. Assists in the review of proposed DSCP ISAs.
17. Advises the Claims Officer relative to tort claims and Reports of Survey.

18. Advises the Disbursing Officer whether real estate expenses claimed are “reasonable and customary” under Joint Travel Regulations.
19. Provides legal advice and performs required functions, including service as Deputy Standards of Conduct Counselor, under the Standards of Conduct Program.
20. Provides legal advice and action required under the Freedom of Information Act and the Privacy Act.
21. Reviews grievances and EEO complaints, Reports of Investigation and Notices of Proposed Disposition in personnel matters; is management’s representative at hearings on these matters before the EEO Commission, the Merit System Protection Board, grievance arbitrators, the Federal Courts, and the Pennsylvania Unemployment Compensation Boards.
22. Coordinates with Counsel at DSRPAC and DSRE on legal policies, providing professional guidance and overall supervision of legal activities of these regions.
23. Refers matters meriting investigation involving contract fraud, violations, antitrust laws, violations of the Standards of Conduct laws and regulations directly to the appropriate investigative agency. Assists investigative agency, when requested.
24. Reviews and renders advice on all cases involving suspension, demotion or removal of an employee.
25. Acts as advisor to the CA Program in developing PWS, QA Provisions, cost comparisons, personnel impact considerations, the solicitations for competitive bids/proposals, evaluation as to successful party (contractor/government), appeals made to DLA and/or federal court actions.
26. Acts in the capacity of a Special Assistant U. S. Attorney pursuant to established guidelines; functions as the prosecuting attorney in the cognizant U. S. Magistrate’s Court; and assists an assigned U. S. attorney in prosecuting agency cases before the U. S. District Court.
27. Advises directorates and offices on legal matters concerning the establishment and implementation of systems for internal controls.
28. Approves the release of official information in litigation and testimony by DSCP personnel as witnesses.

